

Kayla Schiavone



Kaylaschiavone98@gmail.com

514. 291. 1198

Education

September 2016 - May 2019

- College LaSalle, Fashion Marketing, Montréal, Québec, DEC

September 2011 – June 2016

- Lester B. Pearson Comprehensive High School, Montréal, Quebec, Diploma Secondary studies

Work Experience

January 2015 - Present

Salle de Réception Buffet Costa Del Mare, Montréal-Nord, Québec

- Waitress
- Work as part of a team
- Serving large groups
- Prepare and serve food promptly

July 2013 – July 2014,

Elio Pizzeria, Montréal, Québec

- Waitress
- Took phone orders
- Handled Cash register
- Resolved food and service issues in a polite and timely manner

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May 6th 2019 – May 24th 2019

{**Internship - Merchandising**} Reitman's Canada Ltd., Montréal, Québec

- Organized files
- Helped Design with matching colors and choosing the right one
- Created a PowerPoint presentation
- Shadowed Buyers and their assistants

Skills and Abilities

Languages written and spoken

- English
- French
- Italian (Spoken only)

Computer Skills

- Microsoft Office Applications: -Word (Expert)
-Excel (Intermediate)
-PowerPoint (Expert)
- Adobe Creative Cloud: -Photoshop (Intermediate)
-InDesign (Intermediate)
-Illustrator (Intermediate)

Hobbies

- Dancing
- Reading
- Scrapbooking

References

Available upon request

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To whom it may concern,

My name is Kayla Schiavone and I studied at LaSalle College in Fashion Marketing. I am interested in a **full-time job** within your company. Reason why, is to learn more about Merchandising and the Fashion Industry. I believe this would provide the perfect opportunity for me to test my knowledge in the field I have chosen.

As a student from Fashion Marketing, I have developed a number of skills and abilities that I believe have prepared me for the Fashion Industry and more. I am a detailed oriented and an organized individual, as well as a quick learner. I can work under pressure and I am capable of taking on responsibility. I work well as part of a team and have acquired strong communication skills as well as work ethics. I also have a very good sense of style and keep up with all the current fashion trends.

I would very much appreciate the opportunity to be part of your team. I have attached a copy of my Resumé. If you have any questions, or wish to schedule an interview to further discuss employment opportunities, please contact me at **Cell: 514 . 291 . 1198**.

Sincerely,

Kayla Schiavone

Enclosure