

JASMIN SINGH

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LANGUAGES SPOKEN: ENGLISH, FRENCH, PUNJABI AND HINDI

LANGUAGES WRITTEN : ENGLISH AND FRENCH

EDUCATION

2012-	Lasalle College (Montreal)
	Fashion Marketing
2009- 2010	Marianopolis College (Westmount)
	Liberal Arts
2004-2009	Lindsay Place High School (Pointe-Claire)
	Enriched Program
	High School Diploma

EXPERIENCE

2009- 2011	<u>Rona L'entrepôt Pierrefonds</u>
	Cashier and customer service representative
	<u>Responsabilities</u>
	Working the cash register
	Balancing cashes
	Preparing deposits
	Customer service
2011- 2011	<u>Jenny Craig Kirkland</u>
	Consultant

	<u>Responsabilities</u>	Following personalised weight loss plans with each client
		Making and taking client calls
		Personalised consultations
		Inventory
		Making program and food sales
2011-2011	<u>Forever XXI Fairview Pointe-Claire</u>	
	Fashion Merchandiser	
	<u>Responsabilities</u>	Helping clients
		Vast knowledge of the Fashion industry
		Customer service
		Making sales; clothing & accessories
		Dressing mannequins, tables, fixtures
		Merchandising the stock
2012- Présent	<u>Swissport Canada Handling Inc</u>	
	Passenger Service Agent (SwissAir and Lufthansa German Airlines)	
	<u>Responsabilities</u>	Checking-in passengers
		Check-in and boarding responsibilities
		Customer service
		Preparing boarding passes and luggage tags
		Knowledge of all travel documents
		Rules and regulations of countries

COMPUTER SKILLS

Working knowledge of QuickBooks, Microsoft Word, Microsoft PowerPoint and Microsoft Excel, MAC Pages, MAC Numbers, MAC Keynotes.

REFERENCES

Upon request