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Education

Lasalle College in Fashion
Marketing
2017-Present

John Abbott College in Social
Sciences with Math
2015-2017

Lower Canada College
2003-2015

Languages

English

Francais

Work Experience

Sales Associate at a Streetwear Retailer, Influence U

2016, October - Present

- Performing sales
- Customer service
- Store up-keep
- Restocking
- Help with visual merchandising

Sales Associate at a Men's Retailer, Brummell Place Vertu

2016, September-November

- Performing sales
- Customer service
- Store up-keep
- Cashier

Administrative Assistant at a distributor of accessories, Midway Industries

Summers of 2014-2016

- Filled out and entered invoices
- Entered purchase orders, shipment information, bill of lading
- Decorated and organized the show room to make it more appealing for potential buyers
- Managed emails and archiving

Sales Associate at Le Rouge Fleuriste

2015, August

- Performing sales
- Entered orders and purchases
- Organized the floor to be more presentable

Skills

Computer

- **Microsoft Office: Powerpoint, Excel and Word**
- **Apple: Keynote, Number and Pages**
- **Adobe: Photoshop, Illustrator and InDesign**

Customer service mindset

Organized

Team player and leader

Resourceful

References available upon demand