Paige Arkinson

paige\_arkinson@hotmail.com

***Profile:***

I am a very responsible, trust worthy, and hard working person with excellent competencies of customer service in different fields: food industry and fashion retail. My goal is to gain experience and professional skills which may benefit my future in the tourism industry.

* Languages : Bilingual (English-French)
* Computer skills : Microsoft Office

***Education:***

* **DEC in Tourism Techniques**, LaSalle College ***August 2014-Present***

*(Montreal, QC)*

* Master Class Certification, Bartender One-B1 Bar ***July 2014***

*(Montreal, QC)*

* High school Diploma, LaurenHill Academy***2007-2012***

*(Montreal, Quebec)*

-CPR (*Cardio-Pulmonary Resuscitation*)

***Work Experience:***

* **Sales Associate *July 2015-Present***

The Source *(Montreal Trudeau Airport)*

-Cashier

-Sales advisor

* **Bus-Girl *December 2014***

AML Cruise (*Old Port Montreal*)

-Table preparation

* **Waitress and Bartender  *July 2014-October 2014***

Restaurant DuCollege

-Answer delivery calls

-Customer service, serving clients in the dining room

-Dishwasher, clean restaurant

* **Sales Associate  *January 2013-June 2014***

HKR Collections *(Atwater Place Alexis-Nihon)*

-Customer service

-Organize clothes (merchandising) and clean store

-Inventory and stock management

-Create order of clothes for the store

-Cashier

* **Promotion Agent *Summer 2013***

Weed Man(Lawn care and fertilizing company)

-Promote the services by visiting clients door to door to offer a free estimate.

* Thai Express ***September-December 2012***

-Food order preparation and clean

-Taking orders and cashier

* Cafe Bon Voyage (*Airport Trudeau*) ***September-December 2012***

-Cook and food order preparation

-Clean

* **Sales Associate *August-November 2011***

Forever 21

-Customer service

-Clean, organize clothes

***Volunteer Experience:***

Homeless Shelter (*Place D’armes*) ***Summer of 2012***

* Set Tables
* Distribution of food to the homeless
* Help organize, clean

Salon Tourisme (*Bonaventure*) ***October 2014***

* Welcome and greet the public
* Guide them around the salon

***Interests:***

* Painting
* Dance/Yoga/Fitness

References: Upon Request.