

Giulianna Soriano Bacco

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Profile:

I am looking for an internship position as an office assistant, or documentation clerk with a company where I can apply and further develop my acquired skills. My “stage en milieu de travail” is for 4 weeks at your convenience

Skills:

- Spanish, English, French
- Positive, responsible, team player
- MS-Word, Excel, PowerPoint, Social Media

Education:

Diploma - Collegial Studies (DEC) – Business Management 2016 - 2019
LaSalle College, Montréal, QC.

San Vicente de Paul High School 2010 - 2015
Lima, Peru

Work experience:

Spanish teacher 2017 - 2019
Language Tutors, Montréal

- Basic and Intermediate level
- Kids & Adults

Inventory Controller, Cashier, Seller & Customer service 2015
Importadora Valeria S.A, Peru

- Lead the team of warehouse workers in receiving, recording and organizing new stocks.
- Help in the improvement customer service in-store.
- Execute cashier and seller tasks in retailed and wholesales to national retailers
- Balance and close at the end of the day cash reports.

Voluntary work 2015
Iglesia Biblica Emmanuel (Church), Peru

- Provide clothes and food to the kids in need.
- Help kids to improve their quality of life, developing physical and spiritual activities.

References from work and schooling are available upon request.