

EDUCATION

Fashion Design

LaSalle College, DEC of Fashion Design, September 2016-Present

Bachelor of Commerce, Major in International Business, Minor in Management

Concordia University, John Molson School of Business, September 2009-July 2013

French Language level 4

Canada College, October 2013- April 2014

WORK EXPERIENCE

Jocami International Inc.

Manager Assistant

(Internship)

June 2017-August 2017

- Garments show room preparation
- Product presentation to clients
- Merchandise and shipping organization
- Marketing research and development

Aritzria- Store Stocker

Seasonal

December 2016-January 2018

- Setting up prices for sales
- Replacing damaged or missing products
- Organizing all the products in right section

Piano Vertu- piano Sales & Piano School Reception

(part-time)

Montreal, QC

July 2016-June 2017

- Need strong knowledge on product and technology.
- Using my organization skills to organize schedule of students and teachers
- Setting up installations within the store
- Developing the concepts in both management and sales

Stanford Property Group

Administrative Assistant

(full time),

Montreal, QC

Jun 2015-July 2016

- Overseeing receptionist area, including greeting visitor and responding to telephone and in-person requests for information
- Handling all media and public relations inquiries, outgoing and incoming mail
- Organizing daily administrative tasks for executive
- Successfully creating a database of daily update

Propulse-Language Training

Assistant

(part-time)

Montreal, QC


December 2015-August 2016


- Identifying the recruitment population and the most attractive features
- Recruiting students for training program, college or other specific program
- Addressing any obstacles enrollment, such as apply for study permit


OTHER EXPERIENCE


- March 2017: Helping V-FRANZ working on Fashion Preview Show, designing some pieces.
- September 2017: Participating White Cashmere Collection 2017, in 16 finalists


SKILL

Communication 

Microsoft Office Suite 

Sewing 

Pattern Making 

Technical Drawing 

Illustrator 

Photoshop 

Language: Chinese 

English 

French 

in the Process of Learning