AMY

LEACH

# CONTACT

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L: MONTREAL, QC

# EXPERIENCE

Librairie Reflexion

2016 – PRESENT

BUYER

Reviewing purchase orders, conferring with other departments to verify orders, contacting representatives and evaluating bids offered by suppliers, organizing purchase orders, inventories, accounts and proposals. Evaluating the required inventory levels. Negotiating payment terms. Searching for new products. Deparments include: office supplies, school supplies, stationary objects, giftware, games, puzzles and books.

AMTI

2015 – PRESENT

LIBRAIRIE REFLEXION

2014 - 2016

Model

Photoshoot, videoshoots, social medial campaigns and fashion magazine including: OGX, L’Oréal, Shoppers Drug Mart, Style Factory, Wedding Mag, Wedding Lux, Zarruci Bridal, AdamxAtelier, Copious Fashion, Comme des Garçons, Blondie Apperal, Toast Birdal, Viktoriya Bankova, Christopher Massardo, Christopher Morrison, Ottawa Wedding, Kayla Del Greco, Wonderlust Online.

SALES ASSOCIATE

Selling the company’s products and services. Ensuring full customer satisfaction.

Job Title

Donec id odio at velit tincidunt dignissim at nec mauris. Suspendisse pulvinar varius venenatis. Etiam fermentum quis turpis at fermentum. Praesent a odio nec lectus Donec id odio at velit tincidunt dignissim at nec mauris. Suspendisse pulvinar varius venenatis. Etiam fermentum quis turpis at fermentum. Praesent a odio nec lectus ffermentum scelerisque id ut orci. Aenean enim magna, sagittis in elementum rhoncus, placerat sit amet eros.

# EXPERIENCE

Company Name

2011 - 2012

Job Title

Donec id odio at velit tincidunt dignissim at nec mauris. Suspendisse pulvinar varius venenatis. Etiam fermentum quis turpis at fermentum. Praesent a odio nec lectus Donec id odio at velit tincidunt dignissim at nec mauris. Suspendisse pulvinar varius venenatis. Etiam fermentum quis turpis at fermentum. Praesent a odio nec lectus ffermentum scelerisque id ut orci. Aenean enim magna, sagittis in elementum rhoncus, placerat sit amet eros.

# INTERSHIP

PRODUCTION ASSISTANT

Frank and Oak

Montreal, Quebec

* Assisting phtotshoot
* Preparing clothing and assuring everything is ready for shoots
* Helping PR with gifting packages
* Styling assistant
* Shoot assistant
* Ensuring model and staff needs on set
* Clean up
* Receiving and orginising samples
* Studio and show room orginisation

OCTOBER 2017 –

DECEMBER 2017

# EDUCATION

High School diploma ( Natural sciences concentration )

Collège Nouvelles Frontieres

Gatineau, Quebec

2009 – 2014

DEC CONTEMPORARY DANCE

The School of Dance

Ottawa, Ontario

2014 - 2017

2016 - 2017

DEC FASHION MARKETING

College LaSalle

Montreal, Quebec

2017 – PRESENT

CRIMINOLOGY

Part Time Classes

University of Ottawa

Ottawa, Ontario

# TECHNICAL SKILLS

MICROSOFT OFFICE WORD

MICROSOFT OFFICE EXCEL

ADOBE indesign

VIGIE - VILIVRE

ADOBE ILLUSTRATOR

ADOBE PHOTOSHOP

FRENCH – FLUENT

# LANGUAGES

# INTERESTS

photography

dance

traveling

reading

creating

ENGLISH – FLUENT

# REFERENCES AVAILIBLE UPON REQUEST