**Peiwen (Rachel) He**

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**OBJECTIVE**

Looking for a full-time fashion industry internship starting from May

**EDUCATION**

DEC, Fashion Marketing 2013 – Present

LASALLE COLLEGE, Montreal, QC

DES

ACESS ADULT HIGH SCHOOL, St-Lambert 2010 - 2013

**SKILLS**

**LANGUAGES:** English, Mandarin, Cantonese and French

**TECHNICAL SKILLS:** MS Office Suite (Word, Excel and PowerPoint), basic Adobe Illustrator

**PROJECT**

**Stylist - Fashion Show Soiree Mode in LaSalle** Feb 2015 - Nov 2015

- Select garments and create outfit look

- Responsible to find sponsors

- Manage model fitting and in charge of dressing models up in backstage

**WORK & VOLUNTEER EXPERIENCE**

*Internship*  Feb 2015 - Apr 2015

Point-Zero (Head Office), Montreal, QC

- Assist Production Department of Men’s Wear to follow up the purchases from manufactories

- Assist QC Department to check the merchandise and deal with the claims

- Manager the layout of the retail store and present the collection to the customers to improve sales

*Cashier* Apr 2014 - Oct 2014

Restaurant Seoul Chako, Montreal, QC

- Greet customers in a sociable and gracious manner

- Process and generate bills, accept cards and cash for payment

- Assist customers with the bagging of items

*Customer Service* Summer 2013 - Sep 2016

Bikram Yoga Montreal, Plateau Mont-Royal, QC

- Manage administration. Respond promptly to customer inquiries and resolve customer complaints.

- A good place for me to exercise and do meditation, which is helpful for my life and study.

- Team work with yoga teachers and maintain good communication with various customers.

**Interests**

Travel, cooking, yoga and reading

**References**

References are available on request