**Gabrial Dupuis**

Montréal, QC., H1P 1L1

Telephone: (514) 326-3283; Cell: (514) 814-4847

E-mail: [gabebaseball@live.com](mailto:gabebaseball@live.com)

**Profile:**

I am looking for an **unpaid internship** position as an **office assistant**, or **documentation clerk** with a company where I can apply and further develop my acquired skills. My free “stage en milieu de travail” is for **105 hours** at your convenience.

**Skills:**

* English, French, Italian
* Positive, optimistic, cheerful
* MS-Word, Excel, PowerPoint, Project
* Adobe Illustrator, Photoshop, Premier, Dreamweaver

**Education:**

Diploma – Collegial Studies (DEC) – Business Management 2016 - 2018

LaSalle College, Montréal, QC.

Diploma – Collegial Studies (DEC) – Commerce 2013 - 2016

Dawson College, Montréal, QC.

High School Diploma 2008 - 2013

Lester B. Pearson High School, Montréal, QC

**Work Experience:**

**Bagger** 2017 - 2018

Berchicci, Montréal

- Place groceries in bags for the shoppers

- Carry heavy boxes to the car for the clients

- Return items and keep a clean work space

**Supervisor** 2015 - 2018

Stade Hebert, Montréal

- Supervisor of an indoor and outdoor soccer field

- Manage the reservations

- Assist organizations to rent the field for tournaments

**Baseball Umpire** 2012 - 2015

Baseball Quebec Region Montréal, Montréal

- Officiate amature baseball games in the Saint-Léonard, Anjou,

and Montréal North areas

References from work and schooling are available upon request.