**Business Management  
-  
Visual Merchandiser  
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**Beatriz Meirelles**

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**Education**

**2016 - 2019 Diploma of Collegial Studies (DEC) – Business Management**

***Montreal, QC*** LaSalle College

**2014 - 2015 Incomplete Bachelor Degree in Law**

***Recife - Brazil*** Catholic University of Pernambuco

**Languages:French** – Advanced

**English** – Advanced

**Spanish** – Advanced

**Portuguese** – Native

**Interpersonal** Strong leadership, detail-oriented, quick learner **Skills:**

**Software:**Word, Excel, PowerPoint, Project, Sage 50, Adobe Illustrator

**May – Present Visual Merchandiser -** Forever 21, Montreal

Participate in floorsets; merchandise updates, launches and in-store visual set-ups; collaborate with all cross functional HQ partners to ensure consistency with brand message and departmental needs; lead and train store team to achieve and maintain visual presentation standards.

**Feb – Apr/2019 Accessories Specialist** – Forever 21, Montreal

Supervise arrive of merchandise in the store; categorize items on inventory; determine merchandise rotation; care for loss control.

**Feb – Aug/2018 Head Cashier** – Forever 21, Montreal

Scan goods and ensure pricing is accurate; collect payments and issue receipts, refunds, and change; address customer complaints and provide them with relevant information; comply with company policy of returns and exchanges; follow cash register counting procedures at store opening and closing.

**Jul/2017 – Sales Associate** – Forever 21, Montreal

**Jan/2018**

Provide good customer service to all in-store shoppers; maintain organization of the merchandise on the store floor; lead other sales associates and train new sales associates.

*References from work and schoolng are available upon request.*

**Professional Experience**