

NOOR QADRI

Noorqadri92@hotmail.com

(438) 993-3694

EDUCATION

Fashion Marketing

Lasalle College

2015 – 2018

Business Administration

Concordia University

2013 – 2015

Business Administration

College Ahuntsic

2010 – 2013

SKILLS

-Illustrator

-Powerpoint

-Excel

-Word

VOLUNTEER WORK

Lodging Senior Center

Saint-Laurent, Montreal

Summer 2012

LANGUAGES

English, French (Fluent)

Arabic (Conversational)

PROFESSIONAL EXPERIENCE

FREELANCE GRAPHIC DESIGNER

Montreal, QC

2016 – Present

- Bring the brief and concept to life based on the client's needs and vision
- Create images and layouts by using design software

SAN TROPEZ DANCE SCHOOL—Marketing/Sales Representative

Montreal, QC

2019 – Present

- Perform administrative tasks and other responsibilities relating to the promotion of various programs
- Generate leads and drive sales.

TRAFFICSTARS / RUNATIVE—Compliance Manager

Montreal, QC

2018 – 2018

- Verified pending transactions, approve campaigns
- Proceeded with alerts from publishers
- Updated and approved accounts for publishers and advertisers
- Researched new documentation to expand knowledge base
- Approved sites using specific tools

PURE SALON—Receptionnist

Montreal, Quebec

2017 – 2018

- Greeted and checked-out clients
- Booked and confirm appointments

AMERICAN APPAREL—Manager on Duty

Montreal, Quebec

2016 – 2017

- Performed administrative duties
- Assisted staff and ensured smooth operations

BUFFALO JEANS—Manager

Montreal, Quebec

2014 – 2016

- Performed administrative duties
- Assisted staff and ensured smooth operations