

Jhoselyn Acevedo

Objective Willing to improve as a professional in a stimulating and challenging environment, building the success of the company while experience advancement opportunities.

Experience June 2017 - present Bentley Leathers Inc. Montréal, QC

Sales Associate (Part-Time)

Provide customer service and ensure satisfaction by complying with company policies and procedures to achieve objectives.

February-September 2015 Dynamic Marketing Montréal, QC

Sales representative

- To assist company's customers over the phone regarding enquiries about services, complaints and arrange refunds.

January 2013- August 2014 Avícola Mayupan Caracas, Venezuela

Supply Chain - Import Analyst

- To plan international logistics in accordance to cargo's priority and freight costs;
- To prepare and control all import cargoes for their later check-out by related parties;
- Preparation and gathering of necessary documents to obtain permits ahead governmental entities for company's imports.

January – December 2012 Huawei Technologies of Venezuela, C.A. Caracas, Venezuela

Supply Chain Import Specialist

- To assist planning department to ensure arrival of future shipments, import licenses, and tariff codes;
- Monitoring shipments in accordance to company's project plans and final customer's request;
- Preparing documents related to costs and subsequent payments to third parties upon completion of customs procedures;
- Process payments to suppliers and checking inventories.

May 2010- December 2011 Makro Comercializadora, S.A. Caracas, Venezuela

Import Analyst

- Coordinating home appliances and audio/video shipments according to the company sale projections;
- Contacting international suppliers and coordinate arrivals according to company requirements.
- Doing follow up of international shipments;
- Managing logistics and distribution according to branch offices' needs and stock.

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	December 2005- April 2010	Husqvarna Venezuela, C.A.	Caracas, Venezuela
	Supply Chain Specialist		
	<ul style="list-style-type: none">▪ To plan forecasting according to sale projections;▪ To plan international logistics in accordance to cargo's priority and freight costs;▪ To prepare inventory reports and gathering of documents to obtain permits ahead governmental entities to import company's merchandise.		
Education	2017-2019	LaSalle College	Montréal, QC
	DEC in Business Management (Present)		
	2015-2016	Vanier College	Montréal, QC
	English Academic		
	2014-2015	Academie Charlemagne	Montréal, QC
	Français langue seconde		
	2008-2011	Universidad Alejandro de Humboldt	Caracas, Venezuela
	Bachelor's Degree in International Commerce		
	1999-2004	Universidad Simón Bolívar	Caracas, Venezuela
	Advanced Technician University level in Customs Administration		
Languages	English, French, Spanish		
References	References are available on request.		