**Tamana**

935#4 avenue saint charles

Laval (Québec) H7V3T5

514-834-9786

Email: arora.tamana1111@gmail.com

**Languages :**  English,Punjabi, Hindi, French (basic)

**Computer skills :** Word, Excel, PowerPoint, Sage 50

**Work experience**

**May 2017 - Present Proactive Sales Representative**

**IO Solutions, Montreal, Quebec, Canada**

* Persuade people to buy fido services.
* Listening to people conflicts and resolve them.
* Taking care of the shipping of their phones and sim cards.
* Agent of winback department of fido.

**May 2015 - July 2016**   **Sales Associate**

**Best Price, Jalandhar, Punjab, India**

* Helping customers to find the product they are looking for.
* Keeping stock of inventory.

**Education**

**August 2016 - Ongoing**  **Diploma of Collegial Studies**

**(Accounting and management)**

College Lasalle, Montréal (Québec)

**May 2013 - April 2015 High School**

**(Science and mathematics)**

HMV College, Jalandhar (Punjab)

India