

*Liu Shuangjun*

438-345-2162

[lousia@yahoo.ca](mailto:lousia@yahoo.ca)

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November 5<sup>th</sup>, 2014

Julie Folco  
Retail Manager  
BUFFALO David Bitton  
625 Rue Sainte-Catherine Ouest  
Montreal, Quebec

*Dear Ms. Folco*

*Please allow me to introduce myself. My name is Liu Shuangjun and I will be graduating from LaSalle College's Fashion Marketing program in 2016. I am very interested in doing an unpaid, 45 hours internship with your retail team to learn more about potential employment as a shop assistant for Buffalo David Bitton. As a long-standing customer of Buffalo David Bitton, I would now like to put my passion for your retail at use, and make the switch from client to professional.*

*As a Fashion Marketing student, I believe that what I learned about the fashion industry will better prepare me for work in this field. I have a passion for dressing others and a creative eye that would be beneficial to Buffalo David Bitton. I am a fast learner and have a desire to succeed at any task that is put before me.*

*Once again, I would very much like to be a part of your team at Buffalo David Bitton and I feel that my passion and driven for the retail will be valued. Thank you in advance for your consideration and taking time to look at my resume. Please feel free to contact me at (438)345-2162 or by e-mail [lousia@yahoo.ca](mailto:lousia@yahoo.ca) . I will be contacting you within the next few days to further discuss the possibility of an interview.*

*Sincerely,*

*Liu Shuangjun*

*Liu Shuangjun*

438-345-2162

[lousia@yahoo.ca](mailto:lousia@yahoo.ca)

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## Languages

- Mandarin (spoken and written)
- English (spoken and written)

## Computer skills

- Microsoft Word
- Microsoft Excel
- PowerPoint

## Education

- |  |                     |
|--|---------------------|
| • <b>LaSalle College</b> Fashion Marketing DEC | August 2014-Present |
| • <b>Zibo Experiment High School</b>           | 2009-2012           |
| Shandong Province, China                       |                     |

## Employment

- |                          |             |
|--------------------------|-------------|
| • <b>Etam retail</b>     | Summer 2013 |
| Shandong Province, China |             |
| Shop assistant           |             |
| • <b>Mycake Retail</b>   | Summer 2012 |
| Shandong Province, China |             |

*Liu Shuangjun*

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Serve clients, Suggest menu

## Accomplishments

- Top ten Student Academic Award  
Zibo Experiment High School  
Fall 2009
- Best Talent Award  
Qingdao, China  
Spring 2008

## Volunteer Work

- Member of China Youth Volunteers  
Be part of a team to help disabled children  
Fall 2010
- Participated in 2008 Wenchuan earthquake relief  
Summer 2008

## Interests

- Play Guzheng
- Travel: Aegean, Bali
- Reading

Reference available upon request

*Liu Shuangjun*

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### **Professional Reference**

<b>Name</b>	<b>Present Title</b>	<b>Company</b>	<b>Contact Info</b>	<b>Relationship</b>
Bai yun	District Manager	Etam Group	<a href="mailto:qingxin@yahoo.com">qingxin@yahoo.com</a> 1385332345	Former manager Etam China Summer 2013
Li Na	District Manager	My Cake	<a href="mailto:lina@sina.com">lina@sina.com</a> 13705332869	Former manager My Cake China Summer 2012
Wang Yi	District Manager	VERY MODA	<a href="mailto:wangyi@123.com">wangyi@123.com</a> 1595333467	Former manager VERY MODA Summer 2011























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Allow me to introduce myself. My name is Liu Shuangjun and I will be graduating from LaSalle College's Fashion Marketing program in 2016. I am very interested in doing an unpaid, 45 hours internship with your retail to learn more about potential employment as a shop assistant for BUFFALO. As a long-standing customer of BUFFALO, I would now like to put my passion for your retail at use, and make the switch from client to professional.

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Once again, I would very much like to be a part of your team at BUFFALO and I feel that my passion and driven for the retail will be valued. Thank you in advance for your consideration and taking time to look at my resume. Please feel free to contact me at (438)345-2162 or by e-mail [shuangjunjune@yahoo.ca](mailto:shuangjunjune@yahoo.ca) . I will be contacting you within the next few days to further discuss the possibility of an interview.

Sincerely,



E-mail:shuangjunjun@yahoo.cabshuijs